



École de Sutton
Sutton School

Séance du conseil d'établissement de
L'école de Sutton School
Governing board meeting
15-09-2020

Agenda 23

1. Welcome and confirmation of quorum

- a. **Present: Vanessa Lauzon, Robyn Meyer, Adam Saleh-Giguère, Lynn Chapman, Ashley Padner, Don Kerr, Katina Domingue**
- b. **Marie-Hélène Desnoyer, Agnès Boisvert, Frédérique Bruneau, Elizabeth Bouchard, Isabelle Grégoire, Karine St-Pierre, Francis Parisien,**
- c. **Absent: Katherine Rollet, Karianne Vermeer (arrived 6:19)**
- d. **Opening of the meeting at 6:07, quorum confirmed**

2. Approval of agenda

- a. **Lynn Chapman approves, Robyn seconds**
- b. **VDC approves Elizabeth, Francis seconds**

3. Approval of the minutes of the last meeting

- a. **Lynn approves, Ashley seconds**
- b. **Elizabeth approves, Marie-Helene seconds**
- c. **CE2021-002**

3.1 approval of the annual report (already signed, needs to be minuted) **CE2021-001**

- d. **Lynn approves, Ashley seconds**
- e. **Elizabeth approves, Marie-Helene seconds**

4. Business arising

4.1 Détermination des présidents et secrétaires

- Are there any nominations - Katina nominates Lynn. There are no other nominations, Lynn is the president.
- Elizabeth nominates herself, unanimous support
- Robyn nominates herself as secretary (ETSB)

- Francis nominates himself as secretary (VDC)

4.2 Nomination des membres de la communauté

- Janna nominated by herself, seconded by Elizabeth

4.3 Règlements interne de fonctionnement

- Each year there are internal rules to review. We prefer to have our meetings together (ETSB-VDC)
- Last year there was an agreement that the two presidents would meet 15 minutes before the meeting to organize the agenda and to facilitate the organization during meetings.
- Suggestion that there should be a speaker's list.
- The agenda must be sent 4 days ahead of time.
- The agenda should be established by the presidents and principal together.
- We use Google Drive, in a shared folder.
- Don will send a instructions on how to use google drive
- Cell phones on mute please.
- Budget: 210\$ per side.
- There will be a two hour limit for each meeting. If we hit the two hour mark then any subsequent points will be pushed to the next meeting. If there are any "hot topic" points then we can consider setting up a separate meeting to discuss that.

4.4 Établir les rencontres 2020-2021

- Thursdays seem to be the best day.
- Starting at 6:00
- October 15
- November 12
- January 21
- February 18
- March 18
- April 15
- May 13
- June 10

- **Unanimous approval CE2021-004**

4.5 Présentation Isabelle Grégoire - implication du plein air en enseignement

- Environmental educationalist. In previous years she has offered courses for one class per year. Teaches natural science, 50% of the teaching is outdoor. Many different topics are covered. Depending on the grants there is usually one workshop per school. In some schools she is able to do a workshop per class because they have a budget to do so. There is more and more interest and availability for outdoor education. In Sutton there is a lack of funds. Wondering if we can approach a foundation that supports health, perhaps the fondation Boulanger-Bedard. If we are interested, we can make a request for 1000\$ per class in order to participate in these workshops. Hoping to start in 2021

(January). *feedback from M-H, students really enjoy it, there are lots of manipulatives, very engaging activities.

- Isabelle would need our approval in order to request a recurring budget for outdoor science workshops. It would not need to be a budget specifically for Isabelle.
- Suggestion that we acquire references/ recommendations to include with our request.
- There has already been one request to the foundation to buy new musical instruments (perhaps this could be requested of another foundation)
- Isabelle and Marie-Helene can make the request
- Unanimous approval **CE2021-003**

4.6 Présentation des sorties (Annick Boily)

- There are two projects that we have received funds for. The first is a bigenerational gardening project. There would be three groups from the school that will participate. There will be volunteers who organize activities based on the garden here at school. These would be based on the themes of the school/seasons. The majority of this activity will take place outdoors. There will perhaps also be video capsules.
- The second is a cooking workshop. There are enough funds for the activity to be done with each class. It will be done at the art school in town, there is a big open air meeting. We can perhaps use the shuttle bus from the ski hill to transport our classes there. These workshops will be seasonal, for example apples in the fall. There would be one group per day in order to ensure time for disinfection between each group. Don will go to the art school to make sure that our school guidelines will be followed. At the end of the year there will be a visit to a farm to tie it all together. There will be five activities for each class. There will need to be parent volunteers for each class. As much as it is possible, we would need to have the same parents for each of the five classes. There will be two of the five activities held at school and the other three at the art school.
- **Unanimous approval** **CE2021-005**

5. **Open to the public**

a. No public

6. **Reports**

6.1 Principal's Report.

- The return to school has gone well. All the staff did a great job. There are still adjustments to be made.
 - 6.1.1 Suivi EHDAA
- PNE rencontre (professionals) October 13 (VDC)
- VDC could also look into having a parent rep for an EHDAA committee. Request that Don puts this into a memo.
- Last year there was a point about EHDAA in school. It was June 23, there were 5 demandes d'évaluations sent to the centre de services. Only two of them had happened. There was no response on the other 3. Now, the psychologist has come this year, she has, in her system, our school priority list. There is a list of 4 students for this year.

- ETSB, our SLP won't be available in school until November 23. Vanessa is doing a phenomenal job. We should look into finding a new parent rep for the SSIAAC.

6.2 Teacher's Report.

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6.3 Parent's Committee Reports.

- Is there someone for VDC who would like the position - Karine is interested. Elizabeth as substitute.

6.3.1 Letter to parents inviting them to reinstate a PPO at École de Sutton School

- Catherine Thomas: She is willing to come talk to us about what the PPO used to do. It takes one leader to manage it all.

6.4 Daycare's Report.

- In the regulations that were adopted last year there was an error. It was written 11\$ but it is actually supposed to be 10\$
- September 28 is the date to declare attendance so it is important that everyone is there.

7. **Varia**

7.1 Prix de repas cafétéria

- In four years the punch card has augmented by 9\$. Lorie is an independent worker so is self employed so she can set her prices. A contract will be set up this year. We feel that Lorie has good variety, healthy options and we want to keep her as our lunch option.

7.2 Standards and procedures ETSB

- Lynn approves, Katina seconds **CE2021-006**

7.3 Normes et modalités VDC

- Approved: M-H, Francis Seconds

7.3 Participation Caisse populaire

- 4 for, 3 against, 4 abstain, so it remains

There are informational videos about how the GB works.
Friday there is a meeting about the parking lot.

8. **Date of next meeting: October 15th, 18h00**

9. **Adjournment of meeting Lynn Chapman proposes, Ashley seconds - 8:27**